

Chairman: Cllr Neil Duxbury Website: www.hadnallcouncil.co.uk ~ see MEETINGS page May 2017

MEETING 175**Monday 8th MAY 2017****MINUTES 175**

ATTENDANCE at HPC Meeting 175 and Annual Parish Meeting held at 7.30pm in Hadnall Village Hall:
Present Parish Cllrs: Chair Neil Duxbury, Vice Chair Nigel Clifford, John Harrison, Barrie Davies, Barry Bell, James Slater, Meriel Rees-Pullman, Plus Ian Hutchinson Parish Clerk. Plus 13 residents: see Attendance Register. Plus Gary Higgins+Assistant from Smart Water. Plus PC Dave Carpenter. NOTED
Apology from Cllr Andrew Brisbourne was accepted: All AGREED

- F. **OPEN FORUM** for any items from the floor and any representations from parishioners
- F.1 **Gift to the Retiring Clerk** The Chair presented Jane Whittaker with a vase and a gift token and a bouquet. All Members thanked Jane for her three years of dedicated service to Hadnall Parish Council. NOTED
- F.2 **Presentation** PC Dave Carpenter and Gary Higgins spoke about "Smart Water Village" see A2 below ↓
- F.3 **Items from Parishioners** included: streetlight in Chapel Road, road cleaning on Haston Lane and the electric fence, the new area of hard-standing at the Culvert, dangers of the A49 zebra crossing, The Clerk will liaise with Parish Councillors and our Shropshire Councillor to follow up all these items. ONGOING

- A) **Hadnall Annual PARISH Meeting 2017** held at 7.30pm on Mon 8 May 2017 in Hadnall Village Hall:
- 1) Welcome and **Annual Report 2016-17** from Hadnall Parish Council Chairman Neil Duxbury: NOTED
 - 2) **Speakers** PC Dave Carpenter+Gary Higgins spoke on "**Smart Water Village**" in the Open Forum above ↑ These two speakers gave a detailed explanation of how "Smart Water" works and invited HPC to consider running a scheme for Hadnall. If 270 of the 333 homes in Hadnall Parish support the scheme it would cost £9 per home or a total of £2430 which may be paid from HPC's Neighbourhood Fund. DEFERRED to 177
 - 3) **Representations from Parishioners** See F.3 above ↑ ONGOING

- B) **Hadnall Parish COUNCIL Annual Meeting 2017** in Hadnall Village Hall Mon 8 May 2017
0. **Hadnall Parish Council (HPC) Annual Appointments** May 2017 to May 2018
 These Members were duly proposed and seconded and then formally ELECTED unanimously as follows:
 - 0.1 Hadnall Parish Council **Chairman: Neil Duxbury** signed his *Acceptance of Office Form*. All AGREED
 - 0.2 Hadnall Parish Council **Vice Chair: Nigel Clifford** All AGREED
 - 0.3 **Meetings Schedule 2017** *The Chairman moved this item to the end of this Meeting.*
Meetings 2017 vs 1 as published on the new website with SIX routine meetings plus any ad hoc planning committee meetings as may be necessary was APPROVED for the rest of this year 2017. All AGREED
 - 0.4 **Planning Committee Election** *The Chairman moved this item to the end of this Meeting.*
Chairman: John Harrison plus: Barrie Davies, Barry Bell, Andrew Brisbourne, Meriel Rees-Pullman.
 - 0.5 **Appointment of HPC Representatives to:** a) SALC and Town+Parish Council Forum: **Barry Bell**.
 b) Hadnall Village Hall: **Neil Duxbury**. c) RAF Shawbury: **Andrew Brisbourne**. See *Members 2017*
 - 0.6 **Also Appointed:** a) Highways Co-ordinator: **Neil Duxbury**. b) Internal Checker. **Meriel Rees-Pullman**.
 c) Prescription Rota Leader. **Tony Collins**. All of the above appointments were unanimous: All AGREED

- C) **Hadnall Parish Council Routine May Meeting 175** held on Mon 8 May 2017 in Hadnall Village Hall
1. **ATTENDANCE** and apologies for absence: see above ↑
 2. **DECLARATIONS OF INTEREST** NONE were received at this Meeting 175. NOTED
 3. **PREVIOUS MEETING 173** held on Mon 13 Mar 2017 previous minutes and matters arising as follows:
 - 3.1 **Minutes 173** The Chair signed the minutes of the last meeting as a true and accurate record: All AGREED
 - 3.2 **Matters Arising** from Minutes 173 included: overgrown hedge at Chapel Road exit, the siding-out of the footpath through the village, glass behind the new bus shelter, filling potholes on the newly widened path: the Clerk will liaise with Parish Councillors and our Shropshire Councillor to pursue these items: NOTED
 - 3.3 **Ratified:** a) Planning Minutes 27.02.17 3 new houses. b) Planning Minutes 18.03.17 *Hall Farm works*. The Planning Committee Chairman John Harrison signed the above minutes: see *Plans-1*. All AGREED

MINUTES 175 Continues Over

CHAIRMAN'S INITIALS: _____

4. **PLANNING APPLICATIONS** *LATE* Plans received *after* the distribution of this Agenda 175:
- 4.1 17/01883/FUL **1 Station Road** Jason Steel remove garage+store: build new workshop+office. NOTED
- 4.2 17/01949/FUL **Sheepcotes Farm** Sansaw Estate build new Livestock+Separation Units etc. NOTED
The Clerk will now arrange Planning Committee Meetings for both these planning items. All AGREED
5. **PARISH MATTERS**
- 5.1a **Community Led Plan** next CLP Meeting is at 7.30pm in the Village Hall on Mon 15 May 2017. NOTED
- b. **Playground** Ray Parry has now finally installed the two new public seats next to the play area. NOTED
- c. **Streetlights** The Clerk will investigate the possibility of HPC adopting the Chapel Road light: see F.3 ↑
- d. **Crossing upgrade and A49 speeding** Clerk to liaise with Barry Bell to pursue these items. All AGREED
6. **ADMINISTRATION**
- 6.1 **Parish Elections 2017** all HPC members re-elected uncontested: all signed Interests+Acceptance Forms except for Andrew Brisbourne and Nigel Clifford: Clerk will seek signatures as soon as possible. NOTED
- 6.2a **Appoint new Bank Signatories.** the Clerk plus five Members signed the new mandate. AGREED by majority vote: Cllr Clifford asked that his minority vote against the Clerk becoming a signatory be minuted.
- b. **Zurich Insurance Renewal** The final year of the three year contract was PAID under 7.6 ↓ All AGREED
- c. **Neighbourhood Fund Plan** HPC is awaiting the report from the CLP committee. DEFERRED to 177
- 6.3 **Accounts 2016-17 + Annual Return 2016-17** were approved and signed by the Chairman. All AGREED
- 6.4 **New Parish Clerk** Ian Hutchinson was duly appointed as HPC's Clerk and Proper Officer and Responsible Financial Officer as from Mon 1st May 2017 under the terms of *Contract-18 Duties-18 Pay-18* except for the number of paid hours which remained unresolved and will be determined at a later date. All AGREED
- 6.5 **New Parish Council Website** the Clerk's initial trial format and content were not amended. The Clerk said that to visit the new site at present it is still necessary to type in full: www.hadnallcouncil.co.uk NOTED
- 7.0 **ACCOUNTS** Meeting 175 Mon 8 May 2017 see *Cashbook-18* + Reserve of £4912.96 Year-18
The following accounts were duly PAID at this meeting: All AGREED

Min	Chq	DATED	Minute	PAYEE/PAYER	ITEM DESCRIPTION	CATEGORY	£ CREDITS	£ DEBITS	BALANCE
7.1	877	08.05.17	175-7.1	Highline Electrical	Streetlight work	LIGHTS-18a		128.40	44025.55
7.2	878	08.05.17	175-7.2	Jane Whittaker	Clerk's Pay March+April 2017	PAY-17g		348.05	43677.50
7.3	879	08.05.17	175-7.3	Scottish Power	Streetlights Jan+Feb+Mar 2017	POWER-18a		340.96	43336.54
7.4	880	08.05.17	175-7.4	Tim Evans (Pay St Lukes)	Internal Audit-17	FEES-17		50.00	43286.54
7.5	881	08.05.17	175-7.5	SALC	Affiliation Fees for 2017-18 to 31.03.18	SUBS-18		295.44	42991.10
7.6	882	08.05.17	175-7.6	Zurich Municipal	Insurance 01.06.17 to 31.05.18	INSURE-18		321.07	42670.03

- 8.0 **EXTERNAL ITEMS** NO points of interest arose from emails already forwarded to members. NOTED

9. **EXTRA INFORMATION** may be discussed at the Chairman's discretion and NOTED but not resolved.
- 9.1 **NO LATE Correspondence** not on this agenda or any other *LATE* items of information from the Clerk.
- 9.2 **NO Other Parish Reports** or comments or queries from Councillors or any items for the next agenda except for those marked DEFERRED to 177 above ↑ which will be put on the next Agenda 177. NOTED

10. **NEXT MEETING 177** will be held on Mon 10 July 2017 at 7.30pm in Hadnall Village Hall. NOTED

MEETING 175 CLOSED 9.30 pm duration: two hours.

CHAIRMAN'S SIGNATURE: _____

Chairman's Signature Dated: Mon 10 July 2017